

Town Council Meeting  
January 14, 2019  
Westport Town Hall

The Westport Town Council met in regular session at the Westport Town Hall, with the following present; Bryan Gatewood, President, Richard Smith, Joyce Brindley and Ronda Bartlett. Bryan Gatewood called the meeting to order at 7:00 pm followed by the Pledge to the flag. President Gatewood read minutes from the December 10<sup>th</sup> meeting. The minutes were approved as read with corrections made to the highway project on the east side instead of west side of highway 3 by a motion from Joyce, seconded by Richard.

**Monthly Bills and Adjustments were signed**

**Payroll Vouchers were signed**

**Cemetery Deeds were signed**

**Street and Cemetery Report:** Presented by Richard Smith

**Water and Sewer Report:** Presented by Bryan Gatewood

**Marshal's Report:** Presented by Joyce Brindley

**Mainstreet Westport Report:** Joyce reminded everyone that the Annual Chili Cook Off is scheduled for February 9<sup>th</sup> 2019 at 5:30pm. There are entry forms and rule sheets available for participants as well as fliers advertising the event. She also reported that the Christmas decorations downtown will be cleaned up this spring by Cummins volunteers. Joyce complimented Bryan and his volunteers for their work hanging lights at the covered bridge. Several people posted pictures and commented on social media about how nice the covered bridge looked this year.

**Update on Mainstreet and Highway 3 Project:** This is the large drainage hole issue east of highway 3 in front of Peavey's that goes under Main St. Bryan explained that the project started with a temporary fix and pursuit of Community Crossing Grant money after seeking advice from State Representative, Randy Fry. After more rains in December the council is concerned that the project is now a liability due to continuous flooding which is washing away the gravel and temporary structure used to fix the project. Bryan met with Charlene Brown and Commonwealth engineering on January 10<sup>th</sup> and found there to be enough money in the current town budget to be able to afford fixing the project so the council is moving forward to start the bidding process to permanently repair this issue. Commonwealth Engineer, Roger Kottlowski has written a bid package to give vendors with updates since the initial December assessment. Potential vendors can request an itemized bid packet to assist them in submitting bids to the town council which will be opened and reviewed at a special council meeting on January 28<sup>th</sup> at 5pm. Commonwealth Engineers submitted an updated Task Order for the Main Street Storm Sewer Repair which was reviewed and signed by the town council. Richard made a motion to approve the Task Order and Joyce seconded it.

**Delinquent Letters To extend disconnection notice:** Alyssa Bales requested an extension of her past due bill to pay \$128.21 on Friday Jan 18<sup>th</sup>. Joyce made a motion to approve the request, seconded by Richard.

Sarah Williams requested an extension to pay her delinquent bill on Jan 18<sup>th</sup>. Joyce made a motion to approve the request, seconded by Richard.

Nick Messer requested an extension to pay \$212 by Friday Jan, 18<sup>th</sup>. Richard made a motion to approve the request, seconded by Joyce.

Homer Ellard requested an extension of his past due bill to be paid by Friday Jan, 18<sup>th</sup>. Richard made a motion to approve the request, seconded by Joyce.

Suzanne Campfield requested an extension of her past due bill to be paid by Friday Jan 18<sup>th</sup>• Joyce made a motion to approve the request, seconded by Richard.

**Update on Water Project:** Bryan reported to the town that after reviewing the 2019 Town Budget with accountant, Charlene Brown, the town of Westport has enough funding from the Westport Sewer Reserve and Maintenance Budget to be able to afford the money needed to start the project. This source of revenue would save the town money so they don't have to rely on a bank loan. Once the USDA and OCRA funds are received the town will be able to reimburse themselves for the money used to start the project. Bryan added that the council will need to review resolutions at future board meetings to move the money into correct appropriations. Bryan stated that the water project will start in 2019 but will be carried into 2020 as this is an extensive project that will span over the upcoming election.

**From the Floor:** Brian Ross complimented the street department on their efforts to keep the roads clear during the last snow and stated that they are doing a great job. Amanda Organist also complimented the street department for clearing snow in her neighborhood better than she had seen in a while. Barb reported some issues with snow removal in front of her daycare due to plowed snow covering her sidewalks causing safety issues for parents dropping off children early in the morning. She stated that after communicating her frustrations on social media, Damon Land from the street department corrected the problem. Council determined that part of the issue was a result of using the snow plow attached to the street truck instead of using the backhoe in years past. Reporter from the Daily News requested a copy of the itemized bid package to include in his report.

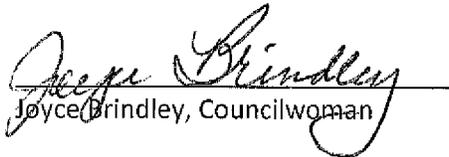
Richard made a motion to end the meeting and Joyce seconded the motion.



Bryan Gatewood, President



Richard Smith, Councilman



Joyce Brindley, Councilwoman



Ronda Bartlett, Treasurer