

Town Council Meeting
June 11, 2018
Westport Town Hall

The Westport Town Council met in regular session at the Westport Town Hall, with the following present; Bryan Gatewood, President, Richard Smith, Joyce Brindley and Ronda Bartlett. Bryan Gatewood called the meeting to order at 7:00 p.m. followed by the Pledge to the Flag. President Gatewood read minutes from the May 14th meeting. The minutes were approved as read on a motion by Richard with the correction that it is the car wash that is being tore down and not the bank, seconded by Joyce.

Bryan also, read the minutes from a Special Session that was held on May 21, 2018. Joyce made a motion to accept the minutes as read, seconded by Richard.

Bryan also, read the minutes from an Executive Session held on May 23, 2018. Richard made a motion to accept the minutes as read, seconded by Joyce.

Monthly Bills and Adjustments were signed

Payroll Vouchers were signed

Street and Cemetery Report: Presented by Richard Smith

Water and Sewer Report: Presented by Bryan Gatewood

Marshal's Report: Presented by Joyce Brindley. Ryan brought up the Ordinance 1992-3 which talks about abandoned vehicles. Several complaints about abandoned vehicles around town have been made.

Mainstreet Westport Report: Joyce reported that Cassie Sanders will be taking over as the President of Mainstreet Westport, but she will still be involved and help out.

Presentation of Checks: Richard made a motion to give The Westport Fire Department \$10,500.00, seconded by Joyce. The cheek was accepted by John Gant.

Joyce made a motion to give Kiwanis Club \$3,000.00, seconded by Richard. The check was accepted by Melody Stone.

Richard made a motion to give The Community Building a check for \$1,250.00, seconded by Joyce. The cheek was accepted by James Menkedick.

Resolution 2018-4: Richard made a motion to pass Resolution 2018-4 transferin from MVH Fund to the Community Crossing Grant Fund for Project 3 paving, seconded by Joyce.

Dean Rogers with Umbaugh: Dean Rogers came to present the preliminary analysis report. The next step is to do the RD Apply and see what grant money is available.

Brady Dryer with Commonwealth Engineers: Brady Dryer an Environmental Compliance Manager with Commonwealth Engineers reported our next step is to have a compliance plan put in place. The agreed order was received on April 20, 2018 and needed a memorandum to show what the town has completed. Bill Padget stated there appeared to an issue with water at his garage. The foundation is caving in. Bryan said he would get with Mark and Jay would check out the situation.

Property at 308 S. Walnut Street: Tim Sayre came on behalf of Rita Sayre the owner of the property. The said property is being deemed unsafe and they must take action to resolve this matter. Tim complied that he would take care of this matter and they would like to end up selling the property to their neighbor.

Job Description for Employees: New position as Town Supervision of Works. This position will require two additional responsibilities. One being that in order to maintain the position of Supervisor you must attend All Town Board meetings and second, take bagged trash from the Town receptacles to the dump each week. This matter was tabled until the next meeting. Joyce reported that she has five new recycle/waste cans. John Gant stated to the council must be aware of the placement of these cans because of a potential fire hazard if it's too close to a building.

Betty Gatewood: Betty Gatewood inquired about closing the cul-de-sac at the end of Lincoln Street which was never completed. Betty owns all the surrounding property around the cul-de-sac. Richard made a motion to close the cul-de-sac, seconded by Joyce.

Disconnection Notice/Bill Adjustments: Sylvia Taylor wrote a letter asking for an extension stating she would pay her bill in full on Friday the 15th. She was out of town because her dad was in the hospital. Joyce made a motion to approve her request, seconded by Richard.

Cynthia Wilkinson also wrote a letter asking for an extension until Friday the 15th due to purchasing a vehicle. Joyce made a motion to accept her request, seconded by Richard.

Nick Messer also wrote a letter requesting an extension due to the fluctuation in his bill until Friday the 15th. Joyce made a motion to accept his request, seconded by Richard.

Rene Golowenski also wrote a letter asking for an extension due to financial hardship. She will pay \$75.00 on the 15th and the remainder on the 22. Joyce made a motion to accept her request, seconded by Richard.

Letter from Pauline Ball Estate: Bryan read a letter from the Pauline Ball estate thanking the town for taking such good care of the cemetery.

Duke Energy: Richard presented a three-year outdoor lighting service agreement for thirteen additional poles. Richard made a motion to sign the contract, seconded by Joyce.

New Computer for the Water & Sewer Office: A price of \$1,098.00 for a new computer and monitor from Summit Microsystems for Mark and Jay's office was presented. Joyce made a motion to get the computer system, seconded by Richard.

Theresa Hartwig: Theresa With Rural Development was present stating our application is due by the end of July and she would help in any way she could.

From the Floor: John Gant stated that during the Covered Bridge Festival when they were collecting the ducks from the duckling race people were going out on the dam to collect the ducks. This was a dangerous situation because the water flow was too high for someone to be on the dam and needs to be addressed before the next festival.

Noel Burtch would like to know who to contact for roaches and bed bugs. He was told to contact the Health Department. Noel would also like to paint the rails by his restaurant. They belong to Vectren so he should call them. He would like to put in a drive through and would like to stripe parking for the drive through. The council will think about this and get back with him.

James and Rebecca Gillenwater stated that when the town has events they are having trouble getting in and out of their driveway. Bryan ask if they could work with us on this situation, it will be a case by case situation.

Bill Padget stated that some trees need to be trimmed on Schott Street.

Ronda would like to have permission to close Mulberry Street from Range to Williamson, Sunday June 24th to Wednesday June 27th from 6pm to 9pm for Vacation Bible School at the Westport Christian Church. Also, to close the same street Saturday, August 4th for a Family Reunion at the church. Richard made a motion to close the street during these times, seconded by Joyce.

With nothing further to come before the Westport Town Council Joyce made a motion to adjourn, seconded by Richard.

Bryan Gatewood, President

Richard Smith
Richard Smith, Councilman

Joyce Taylor, Councilwoman

Ronda Bartlett
Ronda Bartlett, Clerk Treasurer