

Town Council Meeting  
December 10, 2018  
Westport Town Hall

The Westport Town Council met in regular session at the Westport Town Hall, with the following present; Bryan Gatewood, President, Richard Smith, Joyce Brindley and Ronda Bartlett. Bryan Gatewood called the meeting to order at 7:00 p.m. followed by the Pledge to the Flag. President Gatewood read minutes from the November 12th meeting. The minutes were approved as read on a motion by Joyce, seconded by Richard.

Monthly Bills and Adjustments were signed

Payroll Vouchers were signed

Cemetery Deeds were signed

Street and Cemetery Report: Presented by Richard Smith

Water and Sewer Report: Presented by Bryan Gatewood

Marshal's Report: October and November Report Presented by Joyce Brindley

Mainstreet Westport Report: Joyce announced that Mainstreet will hold its annual chili cook off on February 9, 2019. There will be six nonprofit organizations participating. The chili will be judged by the public, with the proceeds being split between the nonprofit organizations who participate. The Mainstreet Bakery will also be selling bakery products.

Signing of Wage Ordinance 2019-1; Richard made a motion to accept Wage Ordinance 2019-1 with a three percent raise for all the employees, seconded by Joyce.

Presentation of December Installment of Checks on behalf of the Town: Bryan presented a check to Westport Kiwanis Club for \$3,000.00. Melody Stone accepted the check on behalf of the Kiwanis Club. Joyce presented the Westport Area Community Building with a check for \$1,500.00 Jim Menkedick accepted the check on behalf of the Community Building.

Richard presented the Westport Community Voluntary Fire Department with a check for \$10,500.00. John Gant accepted the check on behalf of the Fire Department.

Renewing of the Marshal and Deputy Marshal's Contract; Bryan read the 2019 Westport Marshal's contract for Joe Talkington. Joyce made a motion to accept the Marshal's Contract, seconded by Richard. Bryan also read the 2019 Westport Deputy Marshal's Contract for Ryan Arbuckle. Joyce made a motion to accept the Deputy Marshal's Contract, seconded by Richard.

Kevin Harcourt: Kevin was asked to attend the council meeting to answer some questions about the plans he sent in last month for approval of an addition to be added to his property at 508 E North Street. According to his plans, no boundaries or setbacks were evident. Kevin stated that the addition was going to the back of the property and there would be plenty of room for the addition. Richard made a motion to approve the plans, seconded by Joyce.

SIRPC-Appoint someone to serve as a voting member for 2019; Bryan made a motion to reappoint Richard as our voting member for 2019, seconded by Joyce.

Steve Pavey: Steve purchased the Delmer Davis property and would like to put a small construction trailer on that property. It would be a place where customers could go to eat. There would be a few tables with no restrooms. Joyce made a motion to grant his request, seconded by Richard.

Griewe-Sewer hook-up; The Griewe family stated they intend to build a house on the back part of the trailer court and was inquiring about installing a septic system. They are outside of the limit to be hooked up to town sewer so they can choose which one they want to do. Bryan will write up a letter for them to take to area plan.

Update on Water Leak: It appears that a water leak on Main Street, near the junction of HWY 3 was created when a large piece of concrete which held a large metal post, which was initially located near a fire plug, collapsed. Thus shearing off the water line, missing the gas line. The hole was estimated to be more than six feet in depth. After the repair, another void began to wash out creating a larger sinkhole. Bryan contacted Roger with Commonwealth Engineering concerning the issue. Roger stated that he had sent a memo stating that manholes and connection line are the responsibility of the city. Roger stated that before he visited the site he was able to obtain the 1934 State Highway plans for this intersection. Those plans indicated a much larger right-of-way was taken in this area, and it clearly included Main Street at the pipe crossing and for 200 feet-of "vv" State Road 3. The pipe crossing would have been located about 127 feet Zat. of State Road 3. Plans indicated an existing 36-inch culvert with headwall were present n 1934. The State Highway Department was to have extended this pipe as well as a 3-foot x 3-foot concrete box culvert under State Road 3, but those noted are shown crossed out. There would have been a ditch in this area at the time. Under IC 8-22-6-3, in section 3 (d) about half way down suggest the following, which appears to say the same. It states that upon the completion of a street, the department shall maintain the roadway of the street, including the curbs and gutters, catch basins, and inlets within the street or highway that fonu integral parts of the street or highway. The city or town shall maintain the sidewalks, grass plats, and the connecting drainage facilities. It appears they are going to use this as the reason for not repairing it. Until construction there are many unknowns. Roger suggested that we watch for cracks in the pavement. There is a possibility that the old 36-inch culvert may have collapsed. Roger stated that there are several ways to get bids for the project. One is the quote method or bidding method. The council chose the quote method where we call the contractors and let them know where they can come to get the plans for construction and open the bids at the public meeting held on Thursday December 20<sup>th</sup> at 5pm. Mark and Jay will contact O'Mara, CHM, Shooties and John Richards. After discussion the discussion was made for 45 days for the construction to be finished by. The bid will include 60 feet of pipe, guard rails approximately 20 feet of asphalt and various other materials. INDOT guidelines will be used for this project. Commonwealth will get with INDOT to get a permit.

The Water & Sewer Office will also be closed on Monday, December 24th & Tuesday, December 25th for Christmas

Disconnection Notice/Bill Adjustments: Nick Messer wrote a letter requesting an extension on his water bill until December 14<sup>th</sup> due to his fiancée having surgery. Joyce made a motion to accept his request, seconded by Richard.

Alyssa Bales also wrote a letter asking for an extension on her water bill until December 14<sup>th</sup>. Joyce made a motion to accept her request, seconded by Richard.

Robin Davis also wrote a letter asking for an adjustment on her bill due to having water the sod they put down. Richard made a motion to grant her request, seconded by Joyce.

From the Floor: Jim Menkedick, Jane Gault and Carol Koester reported that the Community Building is need of repairs. They reported that the siding is brittle and there is termite and water damage. They are asking permission to seek a grant funding through the town. They would like permission to proceed with Mary through OCRA. Joyce made a motion to allow them to proceed, seconded by Richard. This will be long term possibly beyond next summer. They are asking if the Town could possibly help with the match and contribute to an endowment? They may do a survey to the community through the Water & Sewer Office. John Gant stated that they need to look into the plug for the generator, and there is no lock on the electric box.

Jim Menkedick reported that at the Thackery property a tile has a hole in the drainage area where the two water ways come together.

With nothing further to come before the Westport Town Council Richard made a motion to adjourn, seconded by Joyce.

~~B 4.41.J4- Helenwood~~  
D... od, President

Ronda Bartlett  
Ronda Bartlett, Clerk Treasurer

R boto rd Smith  
Richard Smith, Councilman

Joy  
J A L i n

Brin• e<sub>y</sub>, Councilwoma