

Town Council Meeting
November 12, 2018
Westport Town Hall

The Westport Town Council met in regular session at the Westport Town Hall, with the following present; Bryan Gatewood, President, Richard Smith, Joyce Brindley and Ronda Bartlett, Bryan Gatewood called the meeting to order at 7:00 p.m. followed by the Pledge to the Flag. President Gatewood read minutes from the October 8th meeting. The minutes were approved as read with a couple of changes on a motion by Richard, seconded by Joyce.

Monthly Bills and Adjustments were signed

Payroll Vouchers were signed

Cemetery Deeds were signed

Street and Cemetery Report: Presented by Richard Smith

Water and Sewer Report: Presented by Bryan Gatewood

Marshal's Report: No Report

Mainstreet Westport Report: Joyce announced that she will be the president of Mainstreet and Bryan will be the secretary. Mainstreet will again be sponsoring a chili cook off for all nonprofit organizations. The chili cook off will be held on February 9, 2019 will the proceeds being split between the non profit organizations who patriciate.

Signing of Ordinance 2018-7 for Additional Appropriations: Richard made a motion to accept Ordinance 2018-7 to appropriate funds for the Community Crossing Grant, seconded by Joyce.

Kevin Harcourt: Kevin brought in a set of plans for approval of an addition to be added to his property at 508 E North Street. According to his plans it doesn't show boundaries or setbacks. It appeared to show an additional twenty feet to the east which would be very close to adjacent property line of 600 E North St. The council would like to talk to Kevin at the next council meeting. No action was taken at this time.

Proposed ATM Site: A request was made to install an ATM machine at Pavey's on St Rd 3. Richard made a motion to allow them to put in an ATM machine, seconded by Joyce.

Pavey's also requested a rezoning of the property on the corner of Main Street and Highway 3 from a R2 to a B-2 to put in a trailer of some sort to extend his business. The council requested to have Steve Pavey attend the next council meeting to see plans or drawings for what is intended at that site. No action was taken at this time about the rezoning.

The Water & Sewer Office will be open on Wednesday, November 7th from 1-5 & closed on Friday November 9th for training: This didn't take place due to a main water break.

The Water & Sewer Office will also be closed on Monday, November 12th due to Veteran's Day

The Water & Sewer Office will also be closed on Thursday, November 22nd & Friday, November 23rd for Thanksgiving

Water Project: Mary McCarty with SIRPC published this meeting as a public hearing to pass a Resolution authorizing application submission and local match commitment. This would authorize the submittal of the WDW application to the Indiana office of Community and Rural Affairs and addressing related matters for grant funding. Joyce made a motion to accept the Resolution, seconded by Richard. Mary needs the water customer survey forms or any problem letters or concerns that we have collected by next Monday. The office will email those forms to Mary. The grant information is due on November 11, 2018 and we should find out by January 15, 2018. Bryan has made a list of water issues we have had dating back to October 2016.

Bryan asked how many customers we have residing outside of the city limits. Ronda will look into this. Also, another TTHM violation letter stating we have exceeded our limit again will be going out with the water bills in December. Bryan had some questions concerning the Interim Financing and Design Phase. Why is it different from Midwestern when we did the sewer project? Bryan got an email from Marsha Coomer, stating it was up to the engineer that nothing had changed. Mary stated that this was just their way of being compensated for doing the design of the project. Bryan is going to petition a change from 30 to 60 days since the council only meets once a month. He has talked with Napoleon State Bank and secured a line of credit for \$300,000 for eighteen months to be reimbursed through USDA.

Mark Egan had a question about the Utility deposit as to why it is so high. The deposit is now \$200.00. Ronda stated that we have renters and landowners that stay for two months and leave us with their bills. The town is still under the cap for the deposits. We are still discussing as to when to return the deposit or keep it until they move out. Bryan suggested maybe give them back fifty percent after they have lived in Westport for a year without be late on their bill. We are still looking into this matter.

Disconnection Notice/Bill Adjustments: The Westport Terrace Apartments would like for the council to give them a second water leak adjustment. Maintenance found a leaky toilet in apartment A7. It has been repaired and the meter rechecked. Maintenance has been instructed to start checking the meter every Friday to avoid any future high bills due to leaks. Bryan said to figure their adjustment and give them 75% of the adjustment. Joyce made a motion to give them a 75% adjustment, seconded by Richard.

From the Floor: The Business Association is going to close Main Street on Saturday, November 24th for the Santa Village.

Diane Barrett stated that her husband stepped on the water meter lid. The lid moved and one leg fell into the pit and his other leg went under their vehicle. He had to go to the hospital and may have to have surgery on his big toe. Diane ask for some kind of compensation for their bills to help meet their deductible. Diane will check with her homeowner's insurance and drop off receipts. Ronda will call our insurance company and check with Mark on the meter lid.

Joyce stated that one of our street employees has to be off for surgery and she would like to make a motion to hire Keishia Welch part time while the employee is off as needed. She can work up to 32 hours a week as a part time employee. Joyce made the motion to hire Keishia, seconded by Richard.

Cory Ross had a question about the new street department truck as to why Garlitch was spect out differently than the other bids.. We will get with Mark and Jay to check on this.

With nothing further to come before the Westport Town Council Joyce made a motion to adjourn, seconded by Richard,

Bryan Gatewood _____ Y el t det. E W B r y a n _____
seconded by Richard,

G a t e w o o d , P r e s i d e n t

~~out~~

Richard Smith
Richard Smith, Councilman

Joyce Brindley
Joyce Brindley, Councilwoman